



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

April 8, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
APPROVE REVISED PROJECT SCOPE AND BUDGET, APPROVE BUDGET  
ADJUSTMENT, AND AUTHORIZATION TO APPLY FOR A FEDERAL AVIATION  
ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANT AND  
CALIFORNIA DEPARTMENT OF TRANSPORTATION CALIFORNIA AID TO  
AIRPORTS PROGRAM MATCHING FUNDS GRANT FOR THE AIRCRAFT PARKING  
RAMP IMPROVEMENT PROJECT, CAPITAL PROJECT NO. 67928,  
AT WHITEMAN AIRPORT, PACOIMA AREA, CITY OF LOS ANGELES  
(THIRD DISTRICT) (4 VOTES)**

### **SUBJECT**

Whiteman Airport has experienced and anticipates an ongoing increase in business and operations, which has increased the demand for aircraft tie-down parking ramps. The proposed project will refurbish 252,000 square feet of existing aircraft parking ramp pavement and develop 1.2 acres of previously unimproved land to provide seventy additional tie-down spaces. The Federal Aviation Administration and California Department of Transportation grants, when combined, will fund 97.5 percent of the proposed improvements.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the revised project is categorically exempt pursuant to the California Environmental Quality Act, Section 15301(c) and (n), insofar as it consists of minor alteration of existing facilities, involving negligible expansion of use beyond that previously existing.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

2. Approve an increase in project scope and revised total estimated cost of \$2,957,000.
3. Approve an appropriation adjustment, in the amount of \$1,853,000, to provide a net increase of \$1,773,000 in appropriation and funding for additional construction costs of the expanded Aircraft Parking Ramp Project, Capital Project No. 67928, at Whiteman Airport in the Pacoima area of the City of Los Angeles.
4. Authorize the Acting Director of Public Works or his designee to apply for Federal Aviation Administration Airport Improvement Program Grant in the amount of \$2,809,000 and a California Department of Transportation California Aid to Airports Program Matching Funds Grant in the amount of \$70,000 for the design and construction of an aircraft parking ramp at Whiteman Airport.
5. Approve an exception to the County's Grant policy for this project by authorizing the Acting Director of Public Works or his designee to accept the grant on the County's behalf the Federal Aviation Administration Airport Improvement Program Grant.
6. Authorize the Acting Director of Public Works or his designee to conduct business with the Federal Aviation Administration and the California Department of Transportation on any and all matters related to the grant funds for this project, including executing grant agreements and signing requests for reimbursement.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to allow the Acting Director of Public Works or his designee to apply for Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant funds in the revised total amount of \$2,809,000. The grant funds will reimburse design and construction costs of the aircraft parking ramp improvements. To facilitate formal acceptance of the FAA AIP Grant within the short time frame following the offer to award grant funds, the Department of Public Works (the Department) is recommending that, for this project, your Board approve an exception to the County's Grant Policy requiring all grants to be accepted by your Board.

### **Background**

On May 11, 2004, your Board approved a total project cost of \$650,000 and authorized the Director of Public Works to apply for an FAA AIP Grant and California Department of Transportation California Aid to Airports Program (AAP) Matching Funds Grant for this project.

Since your Board's approval in 2004, the original scope of work has been expanded to include the improvement of 1.2 acres of previously unimproved land for aircraft parking within the airport. In addition, an engineering consultant has determined that the project site requires more over-excavation than previously anticipated to ensure consistent soil densities throughout the construction area to make the proposed ramps more safe and sustainable. The increase in soil work, in addition to the escalation in the price of asphalt, concrete, and other petroleum-related products, have contributed to a much higher project cost estimate than originally anticipated. The current engineer's estimate for the cost of construction is \$2,440,240, resulting in the revised total project cost of \$2,957,000, which includes change order contingency, design services and project management.

Following the offer of the FAA AIP Grant, the Department typically has two weeks to prepare and execute the grant agreement. To ensure that the short timeframe of the FAA AIP Grant acceptance deadline is met, we are asking that your Board approve an exception to the County's Grant Policy requiring all grants to be accepted by your Board.

Upon completion of the design, we will return to your Board to recommend adoption of the plans and specifications and authorization to advertise for construction bids.

### **Green Building/Sustainable Design**

In keeping with the nature of the County's recently adopted amendments to the Green Building/Sustainable Design policy, recycling/re-use of existing materials are incorporated in the design and construction of this project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Fiscal Responsibility (Goal 4). This action will provide an improved and more accommodating facility for airport customers and will support the strategy of actively seeking grant funds from outside sources to increase the County's funding sources.

### **FISCAL IMPACT/FINANCING**

The recommended actions will have no impact to the County General Fund.

The revised total project budget is \$2.957 million. The adjustment is financed by the anticipated FAA AIP Grant commitment of \$2,809,000, which is 95 percent of the revised project cost. The anticipated California Department of Transportation California AAP Matching Funds Grant will reimburse \$70,000, which equates to 2.5 percent of the FAA AIP Grant amount. The remaining \$78,000 in matching funds will be provided by the County Aviation Capital Projects Fund.

The Fiscal Year 2007-08 Capital Projects/Refurbishments Budget includes \$1,184,000 in appropriation and funding, under Capital Project No. 67928. Your Board's approval of the attached budget adjustment in the amount of \$1,853,000 will recognize the \$1.743 million in added FAA grant revenue, the \$70,000 in State Aid revenue, and a decrease of \$40,000 in funding from the Aviation Enterprise Fund, which results in a net increase of \$1,773,000 in appropriation and revenue to provide sufficient funding for the design and construction of the revised project scope (Attachment C).

The project will only be initiated upon award of the FAA grant funding. A Project Budget Summary is included as Attachment A.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Due to recent and anticipated business growth within the airport, additional ramp space is needed for aircraft tie-down for customers. Currently, the airport is operating with a waiting list for tie-down spaces. Approval of this action and related subsequent actions by your Board will allow design and construction of an aircraft parking ramp of approximately 252,000 square feet located at the mid-field area of the airport. The proposed project will provide an additional 70 aircraft tie-down spaces. The project will include removal of existing power lines and poles, removal of asphalt concrete, clearing and grubbing, unclassified excavation, final grading, placing and compacting of base material, and paving with asphalt hot mix.

Pursuant to Public Utilities Code, Sections 21681-21684 and Section 4064 of the California AAP regulations, local government approval authorizing the submittal of applications for grant funding is required.

On July 11, 2000, your Board approved the guidelines to be followed prior to the acceptance by the County of grants of \$100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for your Board's review prior to the department's carrying out the activities covered under

The Honorable Board of Supervisors  
April 8, 2008  
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the grant. The attached Grant Management Statement for the FAA AIP Grant has been prepared to conform to this requirement (Attachment B).

All Grant Agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director or his designee.

#### **ENVIRONMENTAL DOCUMENTATION**

On May 11, 2004, this project was determined by your Board to be categorically exempt pursuant to Class 1(n) of the Environmental Reporting Procedures and Section 15301(c) of the California Environmental Quality Act guidelines. The additional 1.2 acres of improvements equate to 0.64 percent of area within the airport, and approximately 22 percent of the revised scope of work. Therefore, the revised scope of the project scope remains categorically exempt pursuant to Class 1(n) of the Environmental Reporting Procedures and Section 15301(c) of the California Environmental Quality Act guidelines.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

All users of the airport will benefit from the completion of this project, which will result in increased aircraft parking and operating ramp area for the airport users/tenants and increased revenue for the airport.

#### **CONCLUSION**

Please return two adopted copies of this letter and attachments to the Department of Public Works, Aviation Division, and one adopted copy to the Chief Executive Office, Capital Projects/Debt Management Division. In addition, please forward one adopted copy of this letter to the Auditor-Controller, General Claims Division.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DDE:DL  
JSE:DJT:RB:z

Attachments (3)

c: County Counsel

April 1, 2008

**ATTACHMENT A**  
**WHITEMAN AIRPORT**  
**AIRCRAFT PARKING RAMP PROJECT**  
**PROJECT BUDGET SUMMARY**  
**APPROVE TOTAL PROJECT BUDGET**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Proposed Completion Date</b>
Final Plans and Specifications	March 08
FAA Approve Plans and Specs	March 08
Advertise for Construction Bids	April 08
Submit Grant Application to FAA	May 08
Receive Grant Award	June 08
Award Construction Contract	June 08
Construction Start	November 08
Substantial Completion	March 09
Final Acceptance	October 09

**II. PROJECT BUDGET SUMMARY**

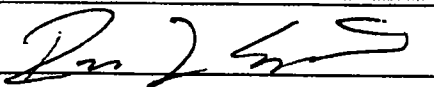
<b>Budget Category</b>	<b>Proposed Project Budget</b>
Construction: Construction Contract Change Order Contingency (10%) Total Construction Cost	 \$ 2,440,000 <u>244,000</u> \$ 2,684,000
Design Consultant Services	140,000
Miscellaneous Expenditures	5,000
County Services	128,000
<b>TOTAL</b>	<b>\$2,957,000</b>

# ATTACHMENT B

## Los Angeles County Chief Administrative Office Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Public Works		
<b>Grant Project Title and Description</b>		
Whiteman Airport, Construct Aircraft Parking Ramp		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
Federal Aviation Administration (FAA)	Airport Improvement Program (AIP)	Approximately three weeks from receipt of grant offer.
<b>Total Amount of Grant Funding:</b> up to \$2,770,000		<b>County Match:</b> \$145,000* (hard)
<b>Grant Period:</b> Until project is completed	<b>Begin Date:</b> 8/08 (est.)	<b>End Date:</b> 10/09 (est.)
<b>Number of Personnel Hired Under This Grant:</b>	<b>Full Time:</b> N/A	<b>Part Time:</b> N/A
<b>Obligations Imposed on the County When the Grant Expires</b>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A
b.) Identify other revenue sources (describe below)	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A
<b>Impact of additional personnel on existing space:</b>		
N/A		
<b>Other requirements not mentioned above:</b>		
The County will initiate the grant termination after the Board of Supervisors accepts the completed contract work.		
* \$69,250 of the County match may be reimbursed by the Department of Transportation California Aid to Airports Program. \$79,750 will be funded by the Aviation Capital Projects Fund.		

Department Head Signature



Date: 2-11-08

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
DEPARTMENT OF PUBLIC WORKS

DEPT'S.  
NO. 690  
March 17, 2008

AUDITOR-CONTROLLER.  
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO  
ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION ON  
ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FISCAL YEAR 2007-08**  
**4-VOTE BUDGET ADJUSTMENT**

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

**34**

**APR 08 2008**

SOURCES

USES

PW-Aviation Capital Projects Fund

M01-CP-90-8941-65022-67928

Federal Aid Construction/CP

INCREASE REVENUE

1,743,000

PW-Aviation Capital Projects Fund

M01-CP-6014-65022-67928

Fixed Asset - Building & Improvements

INCREASE APPROPRIATION

1,773,000

PW-Aviation Capital Projects Fund

M01-CP-88-8752-65022-67928

State-Other/CP

INCREASE REVENUE

70,000

PW-Aviation Capital Projects Fund

M01-CP-96-9919-65022-67928

Operating Transfer In/CP

DECREASE REVENUE

40,000

PW-Aviation Enterprise Fund

M02-PW-6100-47000

Operating Transfers Out

DECREASE OTHER FINANCING USES

40,000

PW-Aviation Enterprise Fund

M02-PW-2000-47000

Services and Supplies

INCREASE APPROPRIATION

40,000

\$1,853,000

\$1,853,000

JUSTIFICATION

This adjustment is necessary to finance the entire aircraft parking ramp reconstruction project as per the attached Board Letter.

(Control No. 08-16)

*Dean D. Efsthion*  
DEAN D. EFSTATHIOU, Acting Director

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR---	ACTION	APPROVED AS REQUESTED	AS REVISED
	<i>[Signature]</i> ✓	March 27, 2008	<i>[Signature]</i> CHIEF ADMINISTRATIVE OFFICER
AUDITOR-CONTROLLER NO. <u>172</u>	BY <i>[Signature]</i> 3/20/08	APPROVED (AS REVISED): BOARD OF SUPERVISORS	BY _____ DEPUTY COUNTY CLERK

34 of APR 8 2008